

# Bach Choir Risers Hire Manual

## Hire Charges

The risers may be hired at a charge of \$100 per performance (the charge includes rehearsals for that performance) subject to availability.

## Risers Description

- Eight “high” risers each 900mm square by 490mm high giving total staging of 7.2m width, and allowing about 15 chairs and standing space. These fold to a base about 100mm high and a top about 35mm high for storage.
- Six “low” risers each 900mm deep and 1150mm wide by 260mm high giving total staging of 6.9m width, allowing about 14 chairs and standing space. These disassemble to give about 50mm depth plus folding side sections 240mm by 1150mm by 80mm total space.
- Two “solo” risers each 900mm deep by 600mm wide by 260mm high. These disassemble to give about 50mm depth plus folding side sections 240mm by 1500mm by 40mm total space. They can be matched with the “low” risers.
- Two sets of steps to give access to the high risers
- A plastic box of accessories
- One special riser (non-collapsing) to fit in St John’s Cathedral
- One special riser (collapsing) to fit in St John’s Cathedral

All risers have a 25mm square safety rim at the rear to prevent chairs from slipping off the back.

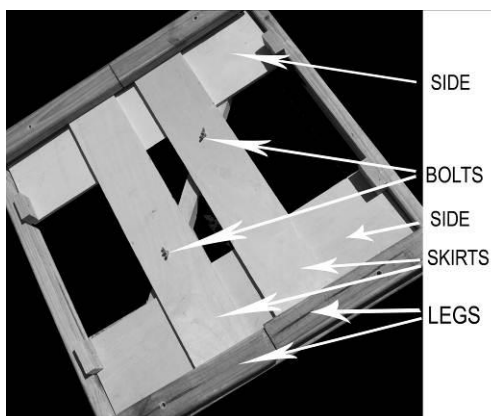
## Trailer

The equipment above is stored in the Bach trailer. The trailer has a standard ball hitch and a 7-pin small round (22mm diameter) electrical connector. Built-in stays at the rear allow the towing vehicle to be unhitched leaving the trailer level. **Remember to unplug the electrical connector before unhitching.**

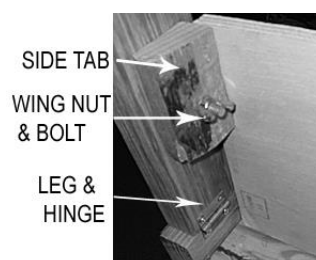
Remember to retract and secure all stays and the jockey wheel, and to reconnect the electrical connector, before driving off.

## High Riser Assembly

To unfold – lay riser with legs upward and remove two bolts and wing nuts from skirt of legs assemblies. Unfold the hinged legs and sides. Find two more bolts and wing nuts in plastic accessories box. Run the four bolts through the holes in the legs and the tabs on the sides and secure with wing nuts as shown in the assembly illustration. Then place the top onto the frame, with the two corner guides inside the frame.



**High Riser Folded**



**High Riser Assembly**

**DO NOT USE RISER UNLESS BOLTS ARE FITTED AND WING NUTS ARE TIGHT.**

If a nut jams on a bolt free it with the spanner in the plastic box and IMMEDIATELY return the spanner to the box; then use one of the spare nuts and bolts. If time allows, clean the nut and bolt with the tap and die set (see below).

To fold – lay riser with legs upward and remove all four wing nuts and bolts. Fold down sides then legs and retain legs using remaining two bolts and wing nuts by screwing through holes in leg assembly skirts. Return unused bolts and wing nuts to the white plastic accessories box.

## **Low/Solo/Special Riser Assembly**

To assemble – open two sides to form a right angle and lay sides on floor in a rectangle as nearly as possible in the location where the riser is to be used. Drop the pins on the free ends into the keepers to hold the rectangle together. Drop the top onto the rectangle and work top and sides until the guides under the top drop inside the rectangle; this locks the rectangle into position under the top.

To disassemble – lift off top, unhook pins, fold up sides.

The special collapsing riser and the solo risers do not have pin hinges; the sides just hinge inwards.

## **Thread Cleaning**

The plastic box contains a tap and die (metric 8) to fit the high riser bolts and wing nuts.

To clean a wing nut, fit the insert with a square hole into the die holder and tighten the screw to secure it; then fit the tap into the square hole and run the wing nut onto and off the tap. Remove and return the tap and adaptor to the zip lock plastic bag.

To clean a bolt, fit the die into the die holder and tighten the screw to secure it; then use the spanner to steady the bolt while running the die on and off the bolt. Remove and return the die to the zip lock plastic bag.

## **Return from Hire**

It is the responsibility of choirs which hire risers from us

- To pay any traffic infringement fines incurred by them while using the trailer
- To check carefully that all the items listed at the start of this document are returned in the trailer
- That the items are packed in the order shown in the diagram just inside the trailer door

## **Declaration by Hirer**

I have read and understand the above instructions

Choir Name .....

Driver's Name (print) .....

Driver's Signature .....

Date .....